

COVERING LETTER

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To,
The Registrar of Societies,
_____ District.

Sir,

Sub:- Registration of Association.

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We desire to form an association under the Karnataka Societies Registration Act 1960 for the purpose of mentioned in the memorandum of association.

We enclosed herewith the memorandum of association, Rules and regulations of the association.

Thanking you,

Yours faithfully,

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PROCEEDINGS OF THE GENERAL BODY MEETING HELD ON:-

DATE.

It was unanimously resolved in the General Body meeting that the society, _____ district., shall be registered with the Registrar of Societies, _____ District, _____.

The authorised office bearer of the association is authorised to correspond with the Registrar of societies, _____ district.

Authorised office bearer.

MEMBERS LIST FORMAT

Name and address of the association:

Sl.No.	Name and Address	Age	Occupation	Designation	Signature

WITNESSES:- Name and Address Age Occupation Signature

MODEL MEMORANDUM OF THE SOCIETY

MEMORANDUM OF ASSOCIATION(Model I)

1. Name of the Society : EDUCATION SOCIETY
2. Address of the Society :
3. AIMS AND OBJECTIVES:
 - a. To establish and to run a Baby sitting, Pre-Nursery, Nursery, Primary and High School, College, Evening College, Technical Institutions, Audit Education, Commerce Education, Computer Education in Hardware and Software Industrial Training Centre.
 - b. The Educational Society will emphasis on the establishment or Urnic, Religious and Social Institutions with Job oriented courses and paramedical Institute.
 - c. For the purpose of the association may establish educational institutions of different kinds of different levels as and when they are required.
 - d. To run Medical, Law, Engineering and School of Nursing, T.Ch., B.Ed., CBSC, ISC School and Residential Schools, etc.,
 - e. To Provide facilities for recreation of members in athletic games sports and tournaments.
 - f. The educational Society conduct Dance, Drama and Yoga Classes.
 - g. To establish libraries, hostels, boarding house free or otherwise to facilitate the promotion of the student community.
 - h. To Women and Child welfare programmes.
 - i. To encourage fine arts and cultural, sports activities.
 - j. To promote Higher Education.

4. The Income of the society on by whatever means shall utilised for the objects of the society and shall not be distributed among the members or anybody.
5. The General Secretary of the Society is authorised to correspond with the Registrar of Societies, _____.

Sl.No.	Name and Address	Age	Occupation	Designation	Signature

MEMORANDUM OF ASSOCIATION(Model II)

1. Name of the Society : CULTURAL SOCIETY
2. Address of the Society :
3. AIMS AND OBJECTIVES:
 - a. To develop and encourage all types of cultural and literary activities like Music, Literature, painting, Photography, Videography, Cinematography, Journalism Mass Communication and so on by opening educational and training institutions in above mentioned respective fields.

- b. Conducting theatre plays, producing video and movie documentaries on social causes including propagation of de-addiction programme, welfare and development of scheduled caste and scheduled tribe people, welfare of women and child welfare and also on cultural activities like musical programmes, folklore, tribal art etc.
 - c. Publishing useful literary works for the welfare and development of scheduled caste and scheduled tribe people and also for Women and Child Welfare (including rehabilitation programmes) and propagation of de-addiction programme.
 - d. Planning to open Educational Institutions to explore the talents of younger generations in the fields of cultural and literary activities apart from regular studies.
4. The Income of the society on by whatever means shall utilised for the objects of the society and shall not be distributed among the members or anybody.
5. The General Secretary of the Society is authorised to correspond with the Registrar of Societies, _____.

Sl.No.	Name and Address	Age	Occupation	Designation	Signature

MEMORANDUM OF ASSOCIATION(Model III)

1. Name of the Society : RECREATION SOCIETY
2. Address of the Society :
3. AIMS AND OBJECTIVES:
 - a. To provide for the association members, facilities for recreation and entertainment, such as outdoor and indoor games like Carrum, Chess, Cricket, Snooker, Biliards, skill games, etc.,.
 - b. To provide for any incidental facilities that may be required by members.
 - c. To promote literacy, scientific, cultural and social improvement of all classes of community, of both sexes, by providing facilities for reading room. Library, concerts, lecturers, competitions and entertainment.
 - d. To offer facilities for physical, intellectual, Social and moral improvement of members in particulars and society in general.
 - e. To encourage fine arts and cultural activities in Music, Dance and Drama, etc.,.
 - f. To promotion of health, social status and other amenities for the general welfare of the members.
 - j. To open Multi Gym, Swimming pool, Golf game stadium.
4. The Income of the society on by whatever means shall utilised for the objects of the society and shall not be distributed among the members or anybody.
5. The General Secretary of the Society is authorised to correspond with the Registrar of Societies, _____.

Sl.No.	Name and Address	Age	Occupation	Designation	Signature